

# JOB VACANCY

## PURCHASER

### JOB DESCRIPTION

- Manage purchasing of pharmaceutical products and medical supplies.
- Source and negotiate with suppliers for competitive pricing and timely delivery.
- Prepare purchase orders in accordance with hospital policies.
- Monitor stock levels to prevent shortages or overstocking.
- Maintain purchasing records and handle invoices and delivery documents.
- Coordinate with pharmacists, suppliers, and internal departments.

### REQUIREMENT

- Diploma or Degree in Procurement/Purchasing, Business Administration, Supply Chain Management, or related field.
- Experience in purchasing, preferably in a healthcare or pharmacy setting.
- Basic knowledge of pharmaceutical products and inventory control.
- Good communication and negotiation skills.
- Proficient in MS Office.

Email your resume and education certificate to [career.kts@tdmberhad.com.my](mailto:career.kts@tdmberhad.com.my)  
Any inquiry, please contact Human Resource & Administration at 09 637 8888 / 013 984 3025



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