

## JOIN OUR TEAM

### CONSTRUCTION MANAGER

#### Job Description :

The Construction Manager is responsible for overseeing the planning, coordination, and execution of construction projects from inception to completion. This role involves managing resources, schedules, budgets, contractors, and client communications to ensure projects are delivered on time, within budget, and to specified quality standards.

#### Key Responsibilities :

- i. Lead and manage the overall planning, execution, monitoring, and completion of construction projects.
- ii. Develop detailed project plans, including timelines, milestones, budgets, manpower, and resources.
- iii. Coordinate with architects, engineers, consultants, contractors, suppliers, and relevant authorities.
- iv. Monitor project progress and performance through regular site visits and progress meetings.
- v. Ensure compliance with contractual obligations, building codes, safety regulations, and quality standards.
- vi. Identify and manage project risks, issues, and delays.
- vii. Prepare and present progress reports to management and stakeholders.
- viii. Lead the project team, resolve conflicts, and ensure effective communication across all parties.
- ix. Manage project documentation, including contracts, drawings, variation orders, and reports.
- x. Oversee procurement and ensure timely delivery of materials and equipment.
- xi. Ensure site safety, implement HSE (Health, Safety, and Environment) procedures, and manage audits.

#### Job Requirements :

- i. Bachelor's Degree in Civil Engineering, Construction Management, Architecture, or a related field.
- ii. Must possess certification from CIDB as Construction Manager.
- iii. Registered with relevant professional body such as BEM, LAM etc.
- iv. Minimum 5–8 years of working experience in construction project management, with proven experience managing medium to large-scale projects.
- v. Experience in handling government, commercial, or infrastructure projects is an advantage.
- vi. Strong leadership, organizational, and time management skills.
- vii. Excellent knowledge of construction methods, materials, and regulations.
- viii. Proficient in project management software (e.g., MS Project, Primavera P6, AutoCAD).
- ix. Strong negotiation and problem-solving skills.
- x. Ability to manage multiple stakeholders and work under pressure.
- xi. Excellent communication and interpersonal skills, both verbal and written.
- xii. Show highly respect and obedience to the superior at site and top management of the Company.

Kindly submit your latest CV to  
[hr@gpqsbs.com.my](mailto:hr@gpqsbs.com.my)  
before **25 July 2025**.

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